

REGULAR BOARD OF DIRECTORS *Meeting Notes***February 10, 2020****Presentation of the Fiscal Year 2019 Financial Audit**

Mr. Joe Hegwood, Chief Financial Officer, introduced Ms. Amanda Eaves of BKD, L.L.P. to discuss fiscal year 2019 annual financial audit findings. BTU received an unqualified opinion or "clean" opinion, which is the highest level of confidence, with no material weaknesses to report in the City or Rural financials.

BTU Cybersecurity Preparedness

Mr. Bernie Acre, City of Bryan Chief Information Officer, presented an overview of cybersecurity threats and preparedness across the electric utility industry, and particularly highlighted the City of Bryan and BTU's efforts and overall cybersecurity awareness and preparedness.

Approval of a Contract for the Steele Store-Cooks Point 138kV Transmission Line Project

The Board authorized a contract with Power Engineers for the environmental assessment and alternative route analysis for a Certificate of Convenience and Necessity for the subject transmission line project.

Discussion of Modifications to BTU Financial Metric Targets

Mr. Joe Hegwood, Chief Financial Officer, presented an amendment to the City of Bryan's Financial Management Policy regarding direction provided by the Bryan City Council on BTU priorities. The direction from the Bryan City Council is as follows:

- Maintain competitive rates
- Increase BTU City System cash reserve target from 110 days to 175 days
- Continue system maintenance efforts
- Assign excess funds from the City Electric System to COB Capital Reserve Fund

**BRYAN TEXAS UTILITIES**

205 East 28th Street • Bryan, TX 77803

email: ContactBTU@btutilities.com

www.btutilities.com**Hours of Operation**

Monday - Friday, 8 a.m. - 5 p.m.

BOARD OF DIRECTORS

Mr. Flynn Adcock, Chairman

Mr. Carl L. Benner

Mr. Pete J. Bienski, Jr.

Mr. Paul Madison

Mr. A. Bentley Nettles

Ms. Rosemarie Selman

Mr. Paul Turney

Mr. Buppy Simank, Ex-Officio

Mr. Jason Bienski, Ex-Officio

GENERAL MANAGER

Gary Miller

EXECUTIVE DIRECTORS

Randy Trimble

David Werley

Wes Williams

DIVISION MANAGERS

James Bodine

Shawndra Curry

Ken Lindberg

Clay Lindstrom

David McIntyre

Vicki Reim

Will Smith

Doug Lyles, Chief Risk Officer

CITY OF BRYAN

Kean Register, City Manager

Joe Hegwood, Chief Financial Officer

Bernie Acre, Chief Information Officer

IMPORTANT NUMBERS

Billing/Collections/Connects

(979) 821-5700

Electrical Outage/Lines Down

(979) 822-3777

Distribution/Line Design

(979) 821-5770

BRYAN TEXAS UTILITIES

KIOSKS**SAVE TIME, SKIP THE LINE.****VISIT ONE OF OUR CONVENIENT LOCATIONS**

BTU Drive Thru
205 E. 28th St.
Open 24 Hours

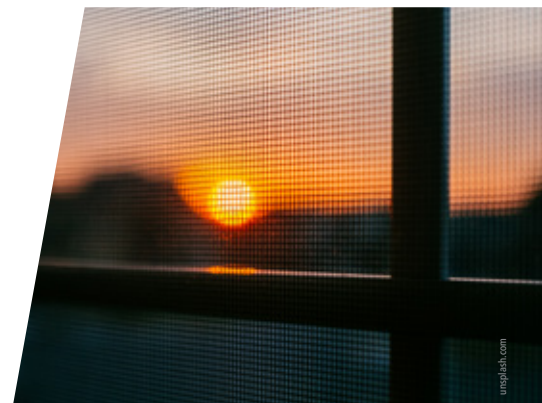
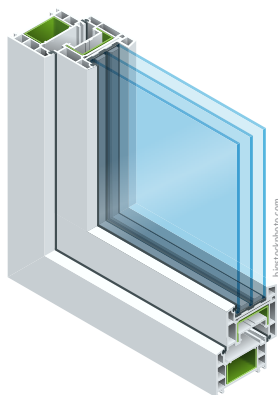
HEB Grocery
Tejas Center on Villa Maria
Open 6 a.m. - Midnight

HEB Grocery
Texas Ave. & Hwy 21
Open 6 a.m. - 11 p.m.

WAYS TO PAY**CASH****CHECK****CARD**

Bring your BTU account number, BTU bill, keycard or reminder letter.





Save money at home and at work with BTU's **SmartHOME** and **SmartBUSINESS** Programs!

The **SmartHOME** Incentive Program encourages customers to focus on the building envelope of their home. The building envelope consists of the roof/attic, windows, and exterior walls, specifically the insulation and weatherproofing qualities of these areas. The building envelope is your home's barrier to the outside weather, so it is important that you have measures in place to ensure your home is comfortable and efficient. You can have the most efficient air conditioning unit on the market, but if the heated or cooled air is escaping through poor insulation or gaps around your windows and doors, you are still wasting money. To combat this, BTU offers a rebate of 10 to 25 percent of total project costs to customers who install one or more of the following energy efficiency measures:



Attic/Exterior Wall Insulation

Insulation effectiveness is measured in units of R-value, which is the level of thermal resistance provided. To qualify, customers must not have more than an R-22 existing in the attic and must raise the value to R-30 or greater. To qualify for exterior wall insulation rebates, customers must not have any existing insulation and must raise the value to R-13 or greater. Most types of insulation are accepted, including spray foam, fiberglass batts, rock wool, and blown-in cellulose or fiberglass.

Energy Star® Windows

The Department of Energy certifies certain high-performing appliances and materials to save the user money and help protect the environment. Energy Star® windows are a great measure to lessen the effect of the sun's ultraviolet rays from heating your home in the summer and help keep warm air from escaping your home in the winter. To qualify, customers must replace old, inefficient, and single-paned windows with Energy Star® rated windows.

Solar Screens

Solar screens fit on the outside of your windows to help reflect the sun's ultraviolet rays, keeping them from heating up your home. These are different from standard bug screens found on many windows. To qualify, customers must add solar screens to windows that did not originally have solar screens. The screens must be rated to block at least 65% of the solar heat gain and be installed on predominately west or south facing windows.

Any one of these three measures can be installed by a contractor or by the homeowner and must have been installed within the current BTU fiscal year (October 1 through September 30 each year). Invoices for the work and materials must be submitted along with before and after pictures of the project to display the differences made. Visit www.btutilities.com/energy-efficiency/smarthome-programs/ for more information or to apply today!

The **SmartBUSINESS** Incentive Program is focused on encouraging commercial customers to reduce their demand in certain areas by 20 percent or more. Customers may choose any measure that accomplishes the demand reduction requirement. Demand is an industry term that defines the rate at which energy is consumed and is measured in kilowatts (kW). Consumption is the rate at which energy is consumed over time and is measured in kilowatt hours (kWh). A common measure that businesses choose to implement is an LED lighting retrofit, exchanging incandescent or high bay metal halide lights for LEDs. For example, the reduction in demand is shown by taking out a 60-watt (W) bulb and replacing with a 20 W bulb, reducing the amount of energy needed to power the light by more than 20 percent. Rebates for this program fall between 10 and 20 percent of the total project cost with a cap of \$30,000 per customer per fiscal year. For details or to apply for the **SmartBUSINESS** Program customers, should contact Mike Connor at (979) 821-5830.





Welcome

BRYAN TEXAS UTILITIES' NEWEST MEMBER OF THE BOARD OF DIRECTORS

Paul Madison

While he may be new to the Bryan Texas Utilities' Board of Directors, Mr. Paul Madison is not new to public service. The lifelong Bryanite has served the community in many ways over the years. Mr. Madison was elected to represent City of Bryan Single Member District 2 on the Bryan City Council and served his first two terms from May 2001 through May 2006; he was reelected in June 2007 and served through December of 2013. Mr. Madison was also involved in several local committees throughout his years of service, including the Bryan-Brazos County Economic Development Foundation, the Brazos County Health Department, Brazos Valley Council of Governments, and the OSR Water Supply Committee.

"I have always enjoyed working with this wonderful community, bringing in new industries and moving the community forward," Mr. Madison said. Mr. Madison has certainly had a hand in meeting those goals over the years. During his time on the Bryan City Council, Downtown Bryan was redeveloped and infrastructure was improved throughout the city. "Bryan is in a much better place than it was 25 years ago in all aspects of health, safety, and quality of life," Mr. Madison added. Mr. Madison feels that it is important to give back to the community that has helped shape him. He attended E.A. Kemp High School, which would later become a part of Bryan High School. Afterwards, he went on to attend Blinn College in Brenham, Prairie View A&M



University, and Texas Southern University. Mr. Madison owns Madison Metals, a scrap metal business on Highway 21 in Bryan that his father founded in 1932 with not more than a grade school education. When asked if he is thinking about retirement Mr. Madison said he, "...never wants to retire: that is when you get old. I want to be involved in the community forever." Mr. Madison has six children, Precious, Prentiss, Paula, Patrice, Paul Jr., and Pamela. He worked to instill the same values in his children that he has formed over the years. Prentiss Madison followed his father's example and is currently serving as the City of Bryan Single Member District 2 council member.

When asked what he is most looking forward to about being on the BTU Board of Directors, Mr. Madison said he is happy to serve as a channel of continuity from the Bryan City Council to the BTU Board. He added that he is excited to continue to work to keep rates economical and reliability high for customers. Mr. Madison feels that, "BTU rivals any utility in Texas from placing infrastructure underground along thoroughfares throughout the city to the automated meters and infrastructure. I am eager to learn about this business and continue to serve the citizens of Bryan."



LINEMAN APPRECIATION DAY 2020

Line workers around the world spend their days maintaining electric distribution and transmission systems to keep life moving forward. Whether it's keeping the lights on in an operating room, powering heavy machinery at a manufacturing facility, or running the appliances in your kitchen, reliable electricity is essential to our daily lives.



April 18 is National Lineman Appreciation Day—an opportunity for us to recognize the contributions of these first responders. We want to thank all those men and women here locally, and around the world, that dedicate their lives to keeping the lights on for us.

BTU linemen spend years developing their knowledge base and skills in both the classroom and the field. Working in a potentially dangerous environment requires focus, a strong commitment to safety, and a desire to serve others. After all, it is often the most unfortunate of circumstances such as high winds, lightning, and driving rain that send linemen out.

The inconvenience to our customers when the power goes out is not lost on our linemen. That's why they don't stop working until the job is done. Sometimes that means rotating 14-hour shifts for days at a time during storm restoration efforts. Other times, it may be a call in the middle of the night when a car accident damages infrastructure. Regardless of the reason, they respond.

At BTU, we are proud to have consistently lower than average service interruptions durations. Our customers also experience outages less frequently than the average customer in Texas. Our linemen help make that possible.

This Linemen Appreciation Day, we celebrate the hard work, dedication, and sacrifice made by line workers every day. Don't forget to #ThankALineman!

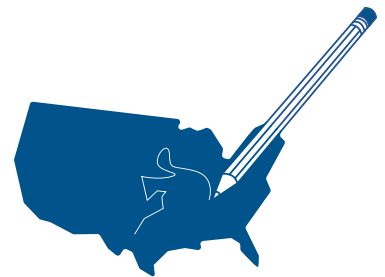
Join us on April 18, in expressing our gratitude for lineworkers at BTU and everywhere on National Lineman Appreciation Day. We are thankful for their courage, strength, service, and commitment to safety.

WHY THE CENSUS *Matters*



Your response matters.

- Health clinics. Emergency response services. Schools. Even roads and highways. The census can shape many different aspects of your community.
- Census results help determine how \$675 billion dollars in federal funding flow into states and communities each year.
- The results determine how many seats in Congress each state gets.
- It's mandated by the U.S. Constitution in Article 1, Section 2: The U.S. has counted its population every 10 years since 1790.



Counting every child

If you have children in your home, make sure they are counted in the right place.

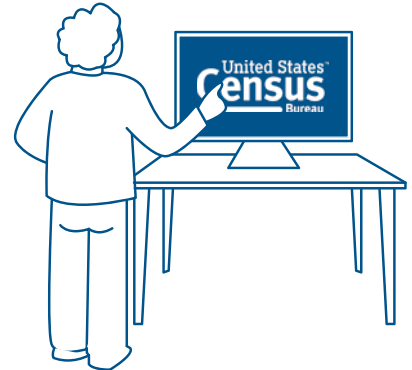
- Count children in the home where they live and sleep most of the time, even if their parents don't live there.
- If a child's time is divided between more than one home, count them where they stay most often. If their time is evenly divided, or you don't know where they stay most often, count them where they are staying on Census Day—April 1, 2020.
- If a child's family (or guardian) is moving during March or April 2020, count them at the address where they are living on April 1, 2020.
- Count children in your home if they don't have a permanent place to live and are staying in your home on April 1, 2020, even if they are only staying with you temporarily.
- Count newborn babies at the home where they will live and sleep most of the time, even if they are still in the hospital on April 1, 2020.

Ways to respond

Everyone living in the 50 states, District of Columbia, and five U.S. territories (Puerto Rico, American Samoa, the Commonwealth of the Northern Mariana Islands, Guam, and the U.S. Virgin Islands) is required by law to be counted in the 2020 Census.

In 2020, responding to the census will be easier than ever. You will now be able to respond to the census 3 different ways:

- Online
- By Phone
- By Mail



Confidentiality

The Census Bureau is bound by Title 13 of the U.S. Code to keep your information confidential.

Under Title 13, the Census Bureau cannot release any identifiable information about you, your home, or your business, even to law enforcement agencies. The law ensures that your private data is protected and that your answers cannot be used against you by any government agency or court.

The answers you provide are used only to produce statistics. You are kept anonymous: The Census Bureau is not permitted to publicly release your responses in any way that could identify you or anyone else in your home.

Does the 2020 Census ask about citizenship status?

The 2020 Census does NOT ask whether you or anyone in your home is a U.S. citizen. But everyone counts – the 2020 Census counts every person living in the country, including non-citizens.

Can my answers be shared with law enforcement or be used against me?

NO. The law prevents the Census Bureau from sharing your information with law enforcement. Your answers cannot be used to impact your eligibility for government benefits. Your answers are only used to create statistics about our country. The Census Bureau is bound by Title 13 of the U.S. Code to protect your personal information and keep it strictly confidential. That's every answer, to every question.



2020census.gov



Bryantx.gov/census